



# **DISTRICT COUNCIL OF GRANT MOUNT GAMBIER AND DISTRICT SALEYARDS ADVISORY COMMITTEE**

## **Agenda for a Meeting of the Committee to be held**

On: Monday 6 February 2017  
Location: Council Chamber, 324 Commercial Street West, Mount Gambier  
Time: 4.15pm

### **OUR MISSION**

**“To provide a range of services which meet  
the environmental, social and economic  
needs of our community.”**



## **NOTICE OF MEETING**

Pursuant to Section 87 (4) of the Local Government Act 1999, notice is hereby given that the Meeting of the District Council of Grant Mount Gambier and District Saleyards Advisory Committee will be held on Monday 6 February 2017 at 4.15pm at the District Council of Grant, 324 Commercial Street West, Mount Gambier.

Trevor Smart  
**CHIEF EXECUTIVE OFFICER**

### **DISTRIBUTION LIST -**

#### **COMMITTEE MEMBERS**

<i>Cr Brian Collins</i>	<i>(Council Member)</i>
<i>Cr Bruce Bain</i>	<i>(Council Member)</i>
<i>Cr Barry Kuhl</i>	<i>(Council Member)</i>
<i>Cr Graham Slarks</i>	<i>(Council Member)</i>
<i>Cr Julie Reis</i>	<i>(Council Member)</i>
<i>Mayor Richard Sage</i>	<i>(Council Member)</i>
<i>Mr Wally Jenkin</i>	<i>(Community Representative)</i>
<i>Mr Tom Ellis</i>	<i>(Community Representative)</i>
<i>Mr Gary Kilsby</i>	<i>(Community Representative)</i>
<i>Mr Owen Pettingill</i>	<i>(Combined Agents)</i>
<i>Mr Neil Quirk</i>	<i>(Combined Agents)</i>
<i>Mr Peter Creek</i>	<i>(Combined Agents)</i>

#### **COUNCIL OFFICERS**

<i>Mr Trevor Smart</i>	<i>(Chief Executive Officer)</i>
<i>Mr Peter Mitchell</i>	<i>(Business Manager, Saleyards)</i>
<i>Mrs Jane Fetherstonhaugh</i>	<i>(Deputy Chief Executive Officer)</i>

## **ORDER OF BUSINESS**

- 1. OPENING & WELCOME**
- 2. ATTENDANCE**
- 3. APOLOGIES FOR ABSENCE**
- 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
  - 4.1 Committee Meeting held Monday 7 November 2016**
- 5. BUSINESS ARISING FROM THE MINUTES**
- 6. REPORTS FROM OFFICERS**
  - 6.1 Mount Gambier and District Saleyards General Update Report**
  - 6.2 Financial Report - Mount Gambier and District Saleyards**
- 7. CONFIDENTIAL ITEMS**
- 8. BUSINESS WITHOUT NOTICE**
- 9. NEXT MEETING**
- 10. CLOSURE**

**1. OPENING & WELCOME**

**2. ATTENDANCE**

**3. APOLOGIES FOR ABSENCE**

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**4.1 Committee Meeting held Monday 7 November 2016**

***Recommendation:***

*Moved \_\_\_\_\_ that the minutes of the Mount Gambier and District Saleyards Advisory Committee Meeting held Monday 7 November 2016, be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.*

*Seconded \_\_\_\_\_*

**5. BUSINESS ARISING FROM THE MINUTES**

## 6. REPORTS FROM OFFICERS

### 6.1 Mount Gambier and District Saleyards General Update Report

<b>DATE:</b>	<b>6 February 2017</b>
<b>AUTHOR:</b>	<b>Peter Mitchell, Business Manager Saleyards</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Peter Mitchell, Business Manager Saleyards</b>
<b>APPLICANT/PROPONENT:</b>	<b>Nil</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>PREVIOUS MEETING:</b>	<b>7 November 2016</b>
<b>REFERENCES:</b>	<b>Nil</b>
<b>FILE NO:</b>	<b>16.14.1/3</b>
<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"><li>• <b>EUCAS Audit Report</b></li><li>• <b>Non Conformance Report</b></li><li>• <b>NSQA Audit</b></li><li>• <b>New Saleyards at Mortlake, Victoria (for information)</b></li></ul>
<b>IN CONFIDENCE:</b>	<b>No</b>

#### **PURPOSE OF REPORT:**

To provide information and updates to Committee Members on issues and matters relevant to the Mount Gambier and District Saleyards.

#### **BACKGROUND:**

Nil

#### **COMMENT:**

Please see attached a report of some activity that has occurred since our last Saleyards Advisory Committee Meeting on Monday 7 November 2016.

#### **SAFETY**

Further Task Risk Assessments and a review of some existing Task Risk Assessments have been documented by the Saleyards team with the assistance of Fiona Megaritty.

I attended the WHS Meeting of the District Council of Grant on Tuesday 22 November 2016.

One minor injury incident occurred as follows:

1. A local transport operator received a dog bite – applied first aid antiseptic spray to bites on both legs – no further issue

A car driven by an elderly lady reversed at speed backwards and slammed into the drivers side of Denise's Ute on Wednesday 23 November 2016. Fortunately there was no one in the vicinity and no injuries occurred. Denise's Ute has been rebuilt and is back in operation.

A section of the buyer's walkway concrete slab at the end of the walkway near Pen 194 collapsed on Wednesday 11 January 2017. Several buyers received a fright. The slab has been repositioned and brackets have been applied to stop this event reoccurring. All

end sections of the buyers walkways have been audited and three others will have brackets applied before the end of February 2017.

### **WESTERN DISTRICT EMPLOYMENT AGENCIES**

The WDEA employee Matthew Bishop is working well and is assisting with hosing and general cleanliness throughout the yards. We have asked WDEA to check the availability of another suitable person. The cost to Council after subsidies and reimbursements is Superannuation and Work Cover Levy – estimated cost to be about \$1.5K for the 13 week period.

### **STAFF TRAINING**

Denise Aston attended a Return to Work training session on Thursday 20 October 2016.

I attended the LGA WHS mock court trial training session on Thursday 10 November 2016.

Peter Mitchell, Denise Aston, Anthony Morgan and Evan Hill attended an ICAC presentation and information session on Friday 25 November 2016.

Denise Aston attended a Leadership Essentials training session conducted in Horsham on Tuesday 29 November 2016.

We conducted an Emergency Evacuation exercise on Tuesday 6 September 2016 and conducted a review and documented our issues and concerns. We identified a number of issues including the need for an audible siren that can be activated from various locations within the Saleyards.

Further training and discussions on the European Union Cattle Accreditation Scheme was delivered to all agents and their staff on Monday 19 December 2016 by Peter Mitchell.

### **PIRSA COMMUNICATION**

PIRSA have again advised that their staff will not be able to attend every sale to check for animal welfare issues and ear tag compliance, so procedures will need to be put in place by all to capture any cattle entering the Saleyards with no RFID ear tag. All stakeholders will need to work together to comply – Agents will need to communicate to all primary producers to ensure that RFID ear tags are on their cattle prior to leaving their property for the Saleyards.

PIRSA advised that all animals that present for weighing without an NLIS tag must be held aside and tagged an emergency saleyard tag and that there must be full compliance.

### **CAPITAL EXPENDITURE & PLANNING**

Work on sourcing new computers (6) to replace all existing computers at the Saleyards has commenced with Shannon Dyer – expect to complete before the end of this financial year.

General signage at the entrances and throughout the Saleyards is budgeted for this financial year. I am currently sourcing information and samples from other Saleyards to ensure that we comply with WHS requirements.

The Saleyards Master Plan is currently being compiled and feedback from Council and Agents has been requested before we finalise the document expected to be in the next couple of months.

I have requested feedback from all Agents for priority of any major capital works / improvements and other opportunities for the Saleyards. I will be seeking any grants that may come available to assist in all programs.

Changeover of Business Manager, Saleyards vehicle on Thursday 15 December 2016.

A new funding round has opened called the *Building Better Regions Fund (BBRF)*, to support infrastructure and community initiatives in areas outside of major cities. The new fund will assess projects in three categories depending on the size of the project. This will mean applications for smaller grants will not be competing with large projects for funding. We will monitor the Department's website for future announcements regarding the new fund with an aim to apply in the next round of funding next year.

### **GROUND WATER MONITORING**

A quarterly water test was conducted ex Pines flow valve no 4 on 13 December 2016.

I met with Tim Thiel from Tonkins to have general discussions regarding the Effluent system and to get the original plans for the Effluent ponds. I also enquired about the maintenance of the ponds through desludging and Tim has since given me a quote to write the maintenance schedule program. I will review with other staff in house and see if we are able to use similar desludging programs that are used elsewhere in Council to assist us.

### **AUDITS**

Brian Attiwill from SE Weighing completed a scale test and calibration of the weighbridge on Tuesday 8 November 2016. This will be next due in November 2017.

NSQA and EUCAS audits were conducted by an external Auditor on Wednesday 23 November 2016. Only 1 Corrective Action Response raised and has been successfully remedied.

An asbestos register audit was conducted by Michael Overland on Thursday 24 November 2016. No issues were identified.

A ladder audit was conducted by Anthony Morgan on Tuesday 29 November 2016.

Our quarterly workplace hazard inspection was completed at the start of December 2016.

The oxy welding equipment bi annual inspection was conducted on Wednesday 7 December 2016.

Aerowaste conducted the quarterly maintenance check on the Biocycle system on Monday 12 December 2016.

I have spoken to Ecovantage regarding the Retailer Energy Efficiency Scheme (REES) and asked for a lights / energy audit to be conducted by Laser Electrical.

## **GENERAL**

Arena Digital Group has installed the TV screen with paid advertising and other Saleyards messages, advertising, weatherboard and other important notices as they become available. There is no cost to the Saleyards for this service.

We received another Chinese delegation visit on Wednesday 9 November 2016 with 17 delegates from Mongolia. One of the delegates owned several businesses including leather and chemicals operations. He required around 250M cattle per year for his business!!

Green Triangle Livestock commenced trading as the 8<sup>th</sup> Agent licenced to sell at the Mount Gambier Saleyards on Wednesday 16 November 2016.

We received a visit by David Turnbull from Livestock Exchange on Tuesday 22 November 2016 and spent some time discussing our needs and changes to the program.

Our reared calf 'Trev' at the Saleyards was auctioned by Peter George of LTG on Wednesday 14 December 2016 and bought by TFI for \$3K with proceeds donated to breast cancer awareness group. We have publicised this well in The Border Watch and Lifestyle One.

The draft Saleyards Master Plan has been discussed with Council and Agents. Further feedback is required to ensure that we have adequate input before we finalise the document.

We intend to also distribute a survey to get some more feedback on issues from all stakeholders of the Saleyards.

## **MANAGEMENT – SHEEP NLIS**

The Victorian Government has introduced mandatory sheep and goat Electronic Identification tags for any stock born from 1 January 2017 onwards. This introduction is not supported by other states. A consultation paper was released with submissions due 30 September. Although the Mount Gambier & District Saleyards is outside Victoria, we will clearly be impacted in some way by this introduction.

A workshop was held in Ballarat on Friday 11 November 2016 for the introduction of the Sheep and Goat NLIS in Victoria, at which the Minister for Agriculture for Victoria announced a \$17M support package for the introduction of the system. Key challenges for saleyards with the system are;

- Determining whether to scan once or twice, ie. On receipt and load out, or at what point during the period the livestock are in the yards
- Scanner placement - initial targets have been set at 80%, which suppliers of scanners regards as a low target, with this increasing as the technology improves and operators adjust to the system



- Data capture and management – this appears to be the greatest challenge. It was noted issues arising with the uploading of cattle NLIS data and the huge increase that will be generated with sheep

A workshop conducted by Australian Livestock Saleyards Association (ALSA) is being conducted at Naracoorte on Thursday 16 February 2017. Saleyards employees will be attending and it is highly recommended that a representative from each Agent should attend for discussions and issues can be raised on how it will all work.

### **LIVE ONLINE BIDDING**

Elite Livestock Auctions presented to the ALMA Conference in Bendigo in July and have since provided some follow up information, describing a sale held at Roma Saleyards, as per below.

*On auction day, the process from data entry to facilitating the sale with live online bidding was conducted by three staff members of Elite Livestock Auctions. This in itself was extremely challenging and the window of hours from when the cattle arrive to when they are drafted, penned and sold is extremely small.*

*I have based the following information on what was achieved during the Kindee Weaner Sale at the Roma Saleyards where 54% of the offering was sold to online bidders.*

*Logistics:*

*\* Only lines of cattle were made available online.*

*\* Catalogue was compiled the evening and in the morning of the sale - by ELA*

*\* Brief descriptions of each pen uploaded on "Stock Live" platform - undertaken/complied by ELA.*

*Kindee Pastoral Company*

*"Muya" Injune*

*35 Charolais X Steers*

*Weight Estimate: 340kg*

*\* Weight Estimates provided by Selling Agents - several sample pens were weighed.*

*\* Several pens had "pre-recorded" video (uploaded by ELA) - depending on daylight.*

*\* All pens had 2 to 5 individual photos uploaded the morning of the sale via ELA App.*

*Technical:*

*\* The Stock Live bidding portal runs via 4G Data Card connected to a Laptop or Microsoft Tablet.*

*\* Auctioneers provided with an earpiece for audio connected directly to either of the devices above.*

*Training:*

*\* This is something that would need to be implemented on a case-by-case basis. Currently, only ELA staff are capable of facilitating.*

*Financial:*

*\* This is something that would need to be implemented on a case-by-case basis also. Currently \$4 to \$5 for cattle and 40 cents to 50 cents for sheep.*

This information has been provided to the Mount Gambier Combined Agents to gauge their level of interest.

**OTHER STAFF ITEMS**

All staff had leave between 22 December 2016 & 2 January 2017.

**STOCK VALUE SOLD**

	Jul – Jan 2016		Jul – Jan 2017	
	No of Head	\$ Value	No of Head	\$ Value
Cattle	61,395	75,380,391	48,555	70,152,037
Lambs & Sheep	115,455	13,266,254	116,614	14,611,141
<b>Total</b>	<b>176,850</b>	<b>88,646,645</b>	<b>165,169</b>	<b>84,763,178</b>

**SALE DAY ACTIVITY**

**Cattle** (not including Calves)

Month / Year	2011	2012	2013	2014	2015	2016	2017
January	14,408	11,863	9,841	8,789	14,205	9,839	9,534
February	12,279	13,346	9,825	10,396	12,776	10,645	
March	10,760	7,638	5,773	8,609	7,730	5,527	
April	6,406	4,710	5,723	7,668	5,128	3,932	
May	7,793	6,684	4,950	8,433	4,580	4,700	
June	6,905	4,873	4,857	5,209	4,976	5,874	
July	3,819	4,507	6,740	6,009	6,647	5,304	
August	7,618	6,618	5,207	4,759	6,769	6,215	
September	8,685	6,805	7,946	9,563	8,208	5,727	
October	10,429	10,657	8,273	11,894	9,401	5,362	
November	14,230	9,586	10,808	13,030	10,406	10,007	
December	9,879	8,745	8,062	10,335	10,331	6,406	
<b>TOTALS</b>	<b>113,211</b>	<b>96,032</b>	<b>88,005</b>	<b>104,694</b>	<b>101,175</b>	<b>79,538</b>	<b>9,534</b>

**Sheep and Lambs**

Month / Year	2011	2012	2013	2014	2015	2016	2017
January	20,227	15,444	24,073	13,722	18,272	11,777	20,906
February	25,185	22,467	16,915	24,630	14,672	7,727	
March	23,163	18,519	12,534	18,512	10,801	3,607	
April	10,128	6,482	7,533	10,970	7,020	6,336	
May	6,361	11,610	7,282	10,553	5,816	3,624	
June	13,077	4,197	9,009	6,961	5,150	7,076	
July	4,099	8,259	9,246	6,044	5,258	5,239	
August	3,141	4,924	3,909	1,445	1,681	2,745	
September	605	1,931	2,445	1,265	964	586	
October	5,391	5,827	3,642	9,705	11,533	4,057	
November	49,425	43,634	36,407	43,627	46,570	48,251	
December	55,556	57,866	58,990	40,105	37,672	34,830	
<b>TOTALS</b>	<b>216,358</b>	<b>201,160</b>	<b>191,985</b>	<b>187,539</b>	<b>165,409</b>	<b>135,855</b>	<b>20,906</b>

Financial year volumes are as follows:

	YEJ2010	YEJ2011	YEJ2012	YEJ2013	YEJ2014	YEJ2015	YEJ2016
Cattle	123,594	121,486	103,774	87,887	96,140	104,985	92,297
Lambs	216,823	225,972	186,023	184,812	186,539	150,155	132,754
Sheep	15,802	7,636	10,913	14,975	13,448	13,767	11,071
Total Sheep	232,625	233,608	196,936	199,787	199,987	163,922	143,825
Total Stock	356,219	355,094	300,710	287,674	296,127	268,907	236,122

**POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic requirements related to this item.

**FINANCIAL IMPLICATIONS:**

There are no known financial implications related to this item.

**CONSULTATION:**

Nil.

**STAFF RECOMMENDATION:**

***That the Mount Gambier and District Saleyards General Update report be received.***

**6.2 Financial Report - Mount Gambier and District Saleyards**

<b>DATE:</b>	<b>6 February 2017</b>
<b>AUTHOR:</b>	<b>Eion Williamson, Senior Accountant</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Jane Fetherstonhaugh, Deputy Chief Executive Officer</b>
<b>APPLICANT/PROPONENT:</b>	<b>Nil</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>PREVIOUS MEETING</b>	<b>Nil</b>
<b>REFERENCES:</b>	<b>Nil</b>
<b>FILE NO:</b>	<b>7.11.1/2</b>
<b>ATTACHMENTS:</b>	<b>Saleyards Financial Report – January 2017</b>
<b>IN CONFIDENCE:</b>	<b>No</b>

**PURPOSE OF REPORT:**

To inform the Mount Gambier and District Saleyards Committee of the financial accounts for the Saleyards.

**COMMENT:**

The attached report provides a financial update on the Saleyards, which includes the adjustments relating to the second budget review for 2016-17.

Operating income for the year to date is at 51%, with expectation that sales will pick-up in the new calendar year. Operating expenditure is at 53%, in line with sales. Capital expenditure is at 33%, with a majority of budgeted projects still to be completed.

To date, finances are tracking reasonable compared to budget, using a benchmark apportionment of 58% for this time of the year. Although a further adjustment downwards may be required to sales if numbers do not pick up.

**POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications related to this item.

**FINANCIAL IMPLICATIONS:**

Any over-allocations will be reviewed as part of Council's Budget Review.

**CONSULTATION:**

Saleyards Business Manager

**STAFF RECOMMENDATION:**

***That the Financial report for January 2017 for the Mount Gambier and District Saleyards, be received and noted.***

**7. CONFIDENTIAL ITEMS**

**8. BUSINESS WITHOUT NOTICE**

**9. NEXT MEETING**

The next meeting of the District Council of Grant Mount Gambier and District Saleyards Advisory Committee will be held on Monday 1 May 2017 at 4.15pm.

**10. CLOSURE**