	<b>Collection of Firewood Policy</b> <i>Policy No. ENVPOL 01</i>	<b>Version No:</b>	2.0
		<b>Responsible Officer/s</b>	<b>Executive Support Coordinator</b>
		<b>Issued:</b>	1 July 2013
		<b>Next Review:</b>	Nov 2019

## 1. Purpose

The District Council of Grant (“the Council”) supports the collection of firewood from Council roadsides by members of its Community for domestic use with minimal risk to Council and the Community by regulating firewood collection.

## 2. Scope

This policy specifically deals with the collection of firewood from Council roadsides in an endeavour to maintain environmental values and sustainability.

## 3. Definitions

Firewood: Dead fallen timber to be used as fuel

## 4. Policy

Residents and ratepayers of the District Council of Grant may apply to the Council for a permit to collect firewood from certain Council roadsides, by completion of a permit authorisation (refer **Attachment A**). Once issued, a permit will be valid for a period of one (1) month and is subject to the following conditions:

- The permit does not provide for cutting down and/or removal of any standing tree or limb irrespective of whether it is living or dead. No hollow logs are permitted to be cut, removed, or tampered with in any way.
- Permits will not be issued during the fire danger season. Additionally, collection or cutting of fallen timber will not be permitted during any period which has been declared a Total Fire Ban.
- Council does not accept responsibility for any actions or claims resulting from this permit.
- Firewood collection is for personal use only and is not to be sold or given to any other persons.
- Firewood collected is only allowed on approved Council road reserves (refer **Appendix B** for a list of Council Roads and **Appendix C** for a list of Department of Planning, Transport and Infrastructure Roads where wood collection is not permitted).
- A permit is only valid upon payment of the permit fee which will be set out by Council in the Fees and Charges to be reviewed by Council annually.


## 5. Responsibilities

Pursuant to section 44 of the *Local Government Act 1999*, the Council hereby delegates to the Chief Executive Officer the power to assess and decide on applications made under this policy. The CEO has sub-delegated these powers and functions to the Works Manager, Executive Services Coordinator, Manager Organisational Development, Deputy CEO and Director Environmental Services.

## 6. Legislation:

*Local Government Act 1999*, Section 221:

- (1) A person (other than the council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council.

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- (2) A person makes an alteration to a public road if the person:  
(e) plants a tree or other vegetation on the road, interferes with vegetation on the road, or removes vegetation from the road.

*Road Traffic Act 1961*

## 7. Review

It is the responsibility of the Executive Support Coordinator to monitor the adequacy of this policy and recommend appropriate changes.

This Collection of Firewood Policy shall be reviewed by the District Council of Grant at minimum every four (4) years, within 12 months of a general election (or on significant change to legislation or other matters which could affect this policy).

<b>Action</b>	<b>Date</b>	<b>Minute Reference</b>
Adopted by Council	1 July 2013	13065.1
Amendments to appendix A	30 April 2014	Minor amendments only
Amended	6 June 2016	16067.4.1



# WOOD COLLECTING PERMIT

Form No:	PERMIT001.6
Page No:	3 of 2
Last Updated:	20 June 2016
Form Ownership:	Executive Support Coordinator
Relevant Policy/Act:	Collection of Firewood policy

## APPLICATION FOR PERMIT TO COLLECT FALLEN TIMBER FROM COUNCIL ROADS PURSUANT TO SECTION 221 OF THE LOCAL GOVERNMENT ACT 1999

**Applicant Name:** ..... **Phone:** .....

**Postal Address:** .....

Pursuant to Section 221 of the *Local Government Act 1999*, approval is granted to take dead fallen timber from the roadside on those roads within the District Council of Grant that are not excluded under the Council's Collection of Firewood Policy (ENVPOL 01) (a copy of which is available on Council's website or by request).

**By making this application, the applicant hereby agrees to abide by the following conditions:-**

1. The permit is valid from one (1) month from the date of issue (expiring on ...../...../.....)
2. The permit does not under any circumstances allow for the cutting down or removal of any standing tree or limb irrespective of whether it is living or dead. No hollow logs are permitted to be cut, removed, or tampered with in any way.
3. Permit holders are not permitted to enter any fenced area or private property to collect fallen timber.
4. Permit holders are not permitted to collect fallen timber from any of the Council roads listed in Appendix A or any of the Department for Planning, Transport and Infrastructure roads listed in Appendix B.
5. Collection or cutting of fallen timber will not be permitted during the fire danger season or during any period which has been declared a Total Fire Ban.
6. Firewood collection is for personal use only and is not to be sold or given to any other persons.
7. Payment of the permit fee set out by Council in its annual Fees and Charges.
8. Permit holders agree to indemnify and keep indemnified the District Council of Grant, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of this permit.
9. Permit holders must keep a copy of this permit in their possession at all times whilst they are in the process of collecting and/or removing any fallen timber from the roadside, and must produce it on demand.
10. When parked on a roadside for the purpose of collecting and/or removing any fallen timber from the roadside, permit holders will comply at all times with the *Road Traffic Act 1961*.
11. The collection area is to be left in a neat and tidy condition.

**Signed by the Applicant**

Signature: ..... Date: ...../...../.....

**Signed for an on behalf of District Council of Grant**

Name: ..... Position: .....

Signature: .....

Date: ...../...../..... Fee paid: \$ .....

## APPENDIX "A" – Roads where wood collection, NOT PERMITTED

- |                                   |                                     |
|-----------------------------------|-------------------------------------|
| ▪ Aldridge Road                   | ▪ McPhails Lane                     |
| ▪ Aslins Road                     | ▪ Megaw Road                        |
| ▪ Avondale Road                   | ▪ Megaws Lane                       |
| ▪ Blackfellows Caves Road         | ▪ Meyers Road                       |
| ▪ Brownes Flat Road               | ▪ Mia Mia Crossing Road             |
| ▪ Bucks Lane                      | ▪ Millards Road                     |
| ▪ Burnda Road                     | ▪ Milsteads Road                    |
| ▪ Cafpirco Road                   | ▪ Mingbool Road                     |
| ▪ Cape Banks Lighthouse Road      | ▪ Mitchell Road                     |
| ▪ Cape Douglas Road               | ▪ Moores Road                       |
| ▪ Caroline Road                   | ▪ Mount Salt Road                   |
| ▪ Carpenter Rocks Road            | ▪ Neechy Flat Road                  |
| ▪ Dingley Dell Road               | ▪ Nene Valley Road                  |
| ▪ Dismal Swamp Road               | ▪ Nene Valley Shacks Road           |
| ▪ Donovans Road                   | ▪ Paltridge Road                    |
| ▪ Dry Creek Road                  | ▪ Pannells Road                     |
| ▪ Earls Cave Road                 | ▪ Pelican Point Road                |
| ▪ Eight Mile Creek Road           | ▪ Piccaninnie Ponds Road            |
| ▪ Feasts Firebreak Road           | ▪ Picks Road                        |
| ▪ Galpins Road                    | ▪ Pudneys Road                      |
| ▪ German Creek Road               | ▪ Racketts Road                     |
| ▪ Glynnys Road                    | ▪ Red Hill Road                     |
| ▪ Grundys Lane                    | ▪ Rust Road                         |
| ▪ Grundys Lane, Wandilo           | ▪ School Road                       |
| ▪ Hay Terrace                     | ▪ Shepherds Lane                    |
| ▪ Houstons Road                   | ▪ Siggers Road                      |
| ▪ Hutt Bay Road                   | ▪ Slaughterhouse Lane               |
| ▪ Kieselbach Road, Moorak         | ▪ Smiths Road                       |
| ▪ Kieselbach Road, Allendale East | ▪ Smiths Road, Pt MacDonnell        |
| ▪ Kingsley Road                   | ▪ Spooners Lane                     |
| ▪ Kongorong-Tantanoola Road       | ▪ Springs Road                      |
| ▪ Koondi Road                     | ▪ Starks Lane                       |
| ▪ Lighthouse Road, Pt MacDonnell  | ▪ Stratmans Road                    |
| ▪ Lithgows Road                   | ▪ Taylors Lane, Nene Valley         |
| ▪ Locks Road                      | ▪ Tervoert Road                     |
| ▪ Lower Nelson Road               | ▪ Three Chain Road, Carpenter Rocks |
| ▪ Magpie Swamp Road               | ▪ Wash Lane                         |
| ▪ Marte Siding Road               | ▪ Waters Road                       |
| ▪ McKenzie Road                   | ▪ Wattle Road                       |
| ▪ McLeans Road                    | ▪ Youngs Road                       |
| ▪ McNamara Park Road              |                                     |

## APPENDIX "B" DPTI Designated Roads Collection not permitted under this permit

- |  |                                    |
|--|------------------------------------|
| Princes Highway (Jubilee Highway)      | Eight Mile Creek Road              |
| Kangaroo Flat Road (Glencoe Road)      | Tillers Road                       |
| Riddoch Highway (Penola Road/Bay Road) | Carpenter Rocks Road (Benara Road) |
| Glenelg Highway (Casterton Road)       | east of Dixons Road                |
| Glenelg River Road                     |                                    |